

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: August 19, 2024  
Time: 6:30pm  
Type: Regular Meeting  
Location(s): Distance Learning Room #2 | Virtually via Webex  
Hartford Central School District  
4704 State Route 149  
Hartford, New York 12832

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Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith, and Mrs. Ashley Happy

Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Consent Agenda

Upon the motion made by Mrs. Thomas and seconded by Mr. Smith, the Board of Education approved:

3.1 Minutes from

3.1.1 the Reorganizational Meeting, held on July 9, 2024;

3.1.2 the Regular Board of Education Meeting, held on July 9, 2024;

3.1.3 the Special Board of Education Meeting, held on July 25, 2024.

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

4. Superintendent's Report

Mr. Cook discussed:

- Discussed important upcoming dates for the start of school and plans for the Superintendent Conference days; and
- Provided a status update on the construction projects within the district and tentative completion dates.

5. Building Principals Reports

5.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Academic Updates;
- Fall Athletics Information Night; and
- Upcoming Events.

5.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- School Supply Donation List;
- Current Grade Level Numbers; and
- Special Education Annual Report.

6. Old Business

6.1 None

7. New Business

7.1 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the personnel consent items as presented:

- 7.1.1 Appointed Raymond Harrington as a Volunteer Coach for the boys' soccer program;
- 7.1.2 Appointed Kristilyn Breault as an advisor for the Mentor Club for the 2024-2025 school year;
- 7.1.3 Appointed Portia Studenroth as an advisor for the Mentor Club for the 2024-2025 school year;
- 7.1.4 Appointed Rebecca Sutliff as an advisor for the Middle School STEAM Club for the 2024-2025 school year;
- 7.1.5 Appointed Timothy Ward as a long-term substitute cleaner, effective August 5, 2024 through September 3, 2024;
- 7.1.6 Appointed Robert Livingston to the position of substitute cleaner, effective August 5, 2024;
- 7.1.7 Accepted the letter of resignation from Ms. Annamarie Anderson from her position of Elementary Teacher, effective August 31, 2024.

Motion Carried: 4 – 0

7.2 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education adopted:

- 7.2.1 the proposed District Level Safety Plan; and
- 7.2.2 the proposed Building Level Safety Plan.

Motion Carried: 4 – 0

7.3 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education adopted the proposed resolution confirming the tax rolls and authorizing the tax levy, and moved to a voice vote.

- Mr. Jessen: yes
- Mrs. Thomas: yes
- Mr. Smith: yes
- Mrs. Happy: yes

Motion Carried: 4 – 0

- 7.4 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education adopted the proposed resolution concerning the tax warrant and provided authorization for the collection of the levy, and moved to a voice vote.
- Mr. Jessen: yes
  - Mrs. Thomas: yes
  - Mr. Smith: yes
  - Mrs. Happy: yes
- Motion Carried: 4 – 0
- 7.5 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed Collective Bargaining Agreement between the Hartford Central School District and the Hartford Administrators Association.  
Motion Carried: 4 – 0
- 7.6 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the requests of:
- 7.6.1 Mrs. Trisha Shaw to enroll her son, Colin; and
- 7.6.2 Mr. Kendrick Whitney to enroll his sons Kile and Braden;
- in the Hartford Central School District as non-district resident students for the 2024-2025 school year.  
Motion Carried: 4 – 0
- 7.7 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education adopted the proposed State Environmental Quality Review (SEQRA) resolution in preparation for the district’s anticipated 2025-2026 Capital Outlay Project, and moved to a voice vote.
- Mr. Jessen: yes
  - Mrs. Thomas: yes
  - Mr. Smith: yes
  - Mrs. Happy: yes
- Motion Carried: 4 – 0
- 7.8 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education identified the listed items as surplus property and authorized for the items to be recycled.  
Motion Carried: 4 – 0
- 7.9 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education accepted the bid from “RandonStuff” in the amount of \$4,350, which was the highest bid on Auctions International for Bus #75.  
Motion Carried: 4 – 0
- 7.10 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed agreement with Advanced Therapy to provide occupational therapy and speech language pathology services for the 2024-2025 school year and authorized for the Superintendent to sign on behalf of the District.  
Motion Carried: 4 – 0

7.11 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed MOA with the Hartford Faculty Association and authorized for the Superintendent to sign on behalf of the District.  
Motion Carried: 4 – 0

8. Executive Session: Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education adjourned to Executive Session at 7:09pm to discuss matters of personnel.  
Motion Carried: 4 – 0

Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education returned to open session at 8:09pm.  
Motion Carried: 4 – 0

9. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned at 8:10pm.  
Motion Carried: 4 – 0